

## Local Government Opportunities

### **Utility Operations Manager, Norfolk (Department of Utilities)**

SALARY: \$60,947-\$107,266 full range (+) benefits. Lead appx. 230 employees responsible for wastewater collection and water distribution. Manage and direct daily operations of the Wastewater and Water Distribution divisions and their \$20 million bdt. Performs customer service, budget preparation, personnel functions and policy implementation. Reqs. bachelor's degree and 5-plus yrs. exper. in wastewater / water distribution or operations management or any equiv. comb. of training and exper.; supervisory and leadership exper. in field environment and valid driver's license. City residency req'd within 6 mos. For complete job description and reqs. and to submit online application, visit [www.norfolk.gov/jobs](http://www.norfolk.gov/jobs). Submit resume as an attachment to online application. Open until filled. EOE.

### **General Manager, Petersburg Area Transit**

SALARY: \$39,590-\$64,655 (+) benefits. Performs administrative, technical and professional work managing Petersburg Area Transit; does related work as req'd. Reqs. any comb. of educ. and exper. equiv. to a bachelor's degree in urban planning, transportation or related field and considerable exper. in the administration of a transportation operation; possession of valid appropriate Va. driver's license. Final applicants req'd to submit updated DMV record, submit to a criminal history investigation and submit to urinalysis screening for illegal drug use. Submit application and/or resume and requests for needed accommodations to: City of Petersburg, HR Department, 103 W. Tabb St., Petersburg, VA 23803. Visit [www.petersburg-va.org](http://www.petersburg-va.org). Open until filled. EOE.

### **Building Official, Colonial Beach**

SALARY: DOQ/DOE (+) benefits. In addition to administration of State Building Codes, duties include scheduling and conducting various inspections on residential and commercial structures, detailed documentation and maintenance of files related to permits, review of plans, and responding to inquiries. Reqs. computer skills, organization, excellent communication skills and ability to focus on attention to detail. Involves constant interaction with the public and reqs. a professional and courteous demeanor. Reqs. valid driver's license and state certification or ability to obtain req'd state certification within 1 yr. Send resume, cover letter and two writing samples to Director of Building and Zoning, 18 N. Irving Avenue, Colonial Beach, Virginia, 22443. Open until filled. EOE.

## **Emergency Communications Manager, Surry County**

SALARY: \$38,750 to start. Work under supervision of the Emergency Services Coordinator. Duties and responsibilities: Manages and directs the E911 Communications Center for the Sheriff's Office; reqs. discretion in modifying rules or devising new procedures to solve problems; reqs. frequent contacts within and outside the dept. using ordinary courtesy and tact; supervises min. of 8 employees doing routine work; reqs. training and directing subordinates, as well as requiring ability to handle personnel issues, including employee discipline; plans and executes own work and reqs. the ability to work independently. Min. qualifications: Comb. of educ. and exper. equiv. to graduation from accredited college within a major in public safety administration, or a related field; 3 yrs. mngmnt. level exper. in an emergency communications services field and 5 yrs. exper. with advanced telecommunications system. Must possess valid Va. driver's license. Preferred qualifications include 10 yrs. communications exper. and emergency medical dispatch certification. Applications available at County Administrator's Office, Surry County Government Center, 45 School St., Surry, VA 23883. Submit completed county application to: Tyrone W. Franklin, County Administrator, P.O. Box 65, Surry, VA 23883. Deadline: April 10. EOE.

## **Director of Finance, Orange**

SALARY: \$68,000 max. to start DOQ (+) benefits. (Pop. 4,500) Prefer exper. working in growth-oriented community or company with wide range of duties in financial operations and management. Prior exper. should include development of annual bdgts, customer service programs, automated accounting systems, financial forecasting, producing various financial reports, capital improvements and financial policies. Utility accounting exper. is a plus. CPA preferred, but not req'd. Must demonstrate thorough knowledge of operational, administrative and legal processes inherent in successful local govt. financial mngmnt. Also reqs. excellent communication skills. Submit cover letter and resume to: Cole Hendrix, Town Manager, Town of Orange, 119 Bellevue Ave., Orange, VA 22960. For inquiries, e-mail the Town Manager's Office at [townmanager@townoforangeva.org](mailto:townmanager@townoforangeva.org) or call 540/672-5005. Open until filled. EOE.